

The Footprint Company Pty Ltd (TFC) comprises The Footprint Company (ACN 149 808 104) and The Footprint Calculator Pty Ltd (ACN 152 149 454).

TFC is bound by the National Privacy Principles in the Privacy Act 1988 (Cth) (the **Privacy Act**). This Privacy Statement explains TFC's information handling practices in relation to personal information collected by it in its head office and on its website.

TFC business is the development and licensing of on-line environmental footprint calculators on a software-as-a-service basis. TFC is a privately held proprietary limited company.

We will post any changes to this Privacy Statement on our website, www.footprintcompany.com.au (the **Website**), so we encourage you to check this Privacy Statement from time to time.

Information collected

TFC collects limited personal information about individuals who are, registered Users of our applications. We usually only collect name and email contact details for these people.

We may also collect information about subscribers to our "TFC email alert service" and individuals who otherwise contact us via the Website. If individuals deal with us in their personal capacity (for example through our Website) we will collect the information we need to provide the information or service requested. We generally do not collect sensitive information. If we do, we will seek consent to collect it if required by law to do so.

Visitors to our Website are not required to provide us with any personal information. However, we may not be able to provide the information or service a visitor to our Website requests if the personal information which is indicated as mandatory is not provided.

We may also collect aggregated information which tells us about visitors to the Website but not the identity of those visitors. For example, we may collect information about the date, time and duration of visits and which pages of the Website are most commonly accessed. We may also collect internet address domain names, the previous websites visited and the types of browser visitors are using. This information is used by us for statistical and website development purposes.

Cookies

Our Website may use "cookies". A cookie is a small message in a text file, and the message is then sent back to the server each time the browser requests a page from the server.

Cookies may be used by us for a variety of purposes. For example, we may use cookies to recognise a computer which has previously visited this Website and customise the Website according to previous preferences and site behaviour. Cookies may also be used to manage security and store information about the type of browser being used. The Website will not store personal information such as email address or other personal details in a cookie. With most Internet browsers, users can erase cookies from their computer's hard drive, block all cookies, or receive a warning before a cookie is stored. However, some parts of the Website may not function fully for users who disallow cookies.

Links

The Website may, from time to time, contain links to the websites of other organisations which may be of interest to you. Linked websites are responsible for their own privacy practices and you should check those websites for their respective privacy statements.

Use and disclosure of personal information

We may share personal information within TFC and with other members of the TFC Group, including those who are located outside Australia.

The content of emails or 'contact us' messages which you send, TFC may be monitored by our service providers or our employees for purposes including compliance auditing and maintenance or where email

abuse is suspected.

Personal information we collect may also be used for purposes related to TFC's research (including market research), planning, product and service development, security and testing.

Security

We regard the security of personal information as a priority and use a number of physical and electronic mechanisms to protect it. Unfortunately, no data transmission over the Internet can be guaranteed as completely secure. So while we strive to protect such information, we cannot ensure or warrant the security of any information transmitted to us and individuals do so at their own risk.

A username and password may be essential for you to use some sections of the Website. For your own protection, we require you to keep these details confidential and to change your password regularly (if applicable).

Access to information

In most circumstances, you have a right to access any personal information which we collect and hold about you and to have it corrected if it is wrong. We may deny your request for access in some circumstances, but if we do this, we will tell you why.

If you have registered your details on the Website, you may be able to access and update personal information on your profile, subject to any authentication and authorisation considerations, which exist to protect your security.

Please contact our Privacy Officer using the details set out below if you wish to:

- ask any questions or provide feedback about this Privacy Statement or our approach to privacy;
- make a request for access to or correction of any personal information that we may hold about you; or
- make a complaint about the way in which we have handled your personal information.

Any information that we provide in response may be limited to the extent permitted by any applicable law.

Email: help@footprintcompany.com.au

PO Box 371
Mail: Bondi Junction NSW 1355
AUSTRALIA